

The Children's Clothesline™

A Child Consignment Sale Event!

Spring Sales 2010

Hello Consignors!

Welcome to our Spring Sale season! Please be sure to read this entire letter as it contains detailed information about how our sale is run and how to tag & prepare your items. As always please feel free to call or email us with any questions, we are more than happy to help!

Registering to Become a Consignor – You can register on our "Consign" page by clicking on "Consignor Login/Registration". Both new and returning consignors must register to become a consignor. You will not need to register for future sales.

Item entry deadlines are at 12:00am (Midnight) the day before drop off begins. **You will not be able to enter items after our item entry deadline.** Item entry Deadlines for our spring 2010 sales are as follows:

| SALE DATE | ITEM ENTRY DEADLINE 12:00am (Midnight) |
|-------------------|---|
| February 27, 2010 | February 23, 2010 |
| April 17, 2010 | April 13, 2010 |
| June 19, 2010 | June 15, 2010 |

Checking Items for Recalls

The Children's Clothesline strives to offer only the best items at all of our consignment sale events. Our policy is to not sell recalled or unsafe items however; it is the responsibility of our consignors to make sure that all of their items have not been recalled.

We are all parents and the safety and security of our children is our number one priority so please check ALL items for recalls, including toys and bikes. We offer a full refund to any shopper who purchases an item that was part of a recall prior to the date of purchase at our sale. Since, our new tagging system now allows us to track items, any consigned item that is returned for recall will be deducted from the consignors check and the item disposed of to insure it is not passed on to another child. Items can be checked for recalls at www.cpsc.gov (U.S. Consumer Product Safety Commission)

Pricing & Preparing Your Items – We ask both new and returning consignors to read our "Tagging Instructions" and "What Can I Sell?" prior to preparing items. Please feel free to contact us if you have any questions about pricing or preparation of an item(s).

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The Children's Clothesline reserves the right to refuse any item during drop-off or remove any item(s) from the sales floor that do not meet our standards. Any item pulled for this reason may be returned to you at the end of the sale or disposed of if marked for donation.

Please Note: All items must be tagged using our bar coded tagging system. All tags **MUST** be printed on white card stock only in order for the barcode to be read. We will be unable to accept any tags that are handwritten or printed on colored or regular paper. White cardstock can usually be purchased per sheet at Wal-Mart or any office supply store.

Consignor Drop Off

Appointments will be scheduled every 20 minutes (12:00pm; 12:20pm; 12:40pm; 1:00pm) during the designated drop off hours. You can sign up for a drop off appointment by logging into your consignor account. Remember to allow one appointment per 100 items. EXAMPLE: 80 items = 1 appointment slot; 125 items = 2 appointment slots.

After check in you will distribute your items to the sales floor. Volunteers may be available to help you place your items on the sales floor. Please group your clothes by size and gender prior to drop off. This will allow us to assist you in getting your items onto the sales floor quickly.

During Drop Off we will:

- Confirm you have been registered.
- Inspect clothing and equipment for quality and condition.
- Check to make tags comply with instructions and are properly attached.
- Scan your items into our system.
- Have you read and sign the Consignor Agreement.
- Distribute wristbands for Pre-Sales. (Bring your 5 Food Items or \$5 donation for a Guest Pass to the Consignor Pre-Sale!)
- Have you distribute your items on the sales floor.
- Please be prepared to assemble or bring assembled any large items (cribs, high chairs, playhouses, etc.).

Consignor Pre-Sale

One of the perks to being a consignor! As a consignor, you're invited to attend the Consignor Pre-Sale on Friday night from 7pm - 9pm. Wristbands will be distributed during drop off. Please remember to wear your wristband to the Pre-Sale.

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- Bring a friend to the Consignor Pre-Sale! - Donate either 5 food items or \$5.00 and receive an extra pass to the Consignor Pre-Sale on Friday night from 7:00pm-9:00pm. All of these donations will go to the Hanover Food Pantry.

Volunteer Opportunities

Our volunteers shop before anyone else at the Volunteer Pre Sale, Friday from 5pm - 7pm. This means you will have absolute first choice on all the great deals! In addition:

Consignors who volunteer for:

- 1 three hour shift receive 65% of your sales and a Volunteer Pre-Sale pass.
- 2 three hour shifts receive 70% of your sales and a Volunteer Pre-Sale pass.
- 3 three hour shifts receive 75% of your sales and a Volunteer Pre-Sale pass.

Non Consignors who volunteer for:

- 1 three hour shift receive 2 Volunteer Pre-Sale pass & \$10 Gift Certificate to the sale.
- 2 three hour shifts receive 3 Volunteer Pre-Sale pass & \$15 Gift Certificate to the sale.
- 3 three hour shifts receive 4 Volunteer Pre-Sale pass & \$20 Gift Certificate to the sale.

You may register for your volunteer shift(s) on Volunteer page by clicking on "Volunteer Sign Up & Shift Selection". You will need to register as a "Worker" to select your shift. Our shifts are now designed to accept a certain number of volunteers per shift so once a shift is full it will no longer show as an option.

Volunteer Cancellations

As moms, we understand that things can happen at the last minute so if you have to cancel your shift you must call or email us to let us know at least 24 hours before your shift or as soon as possible. **In the event a volunteer does not notify us of a cancelled shift the volunteer will not be allowed to participate as a volunteer again or participate in any future preview sales.** Please understand that these guidelines have been put in to place to maintain a high quality sale.

Consignor Pickup

Consignor pick up will be on Sunday from 12:00pm - 3:00pm. Any unsold items must be picked up during our designated Consignor Pick Up Hours. We have no way to store items after a sale so any items not picked up by the end of Consignor Pick Up will be donated to one of our designated charities. Sorry, No Exceptions.

Donated Items

Currently, all donations go to Cradles to Crayons however, The Children's Clothesline reserves the right to allocate some donated items to other charities. All donated items

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will go to a charity. Your items never become the property of The Children's Clothesline. The Children's Clothesline will never profit from your donated items. The Children's Clothesline reserves the right to disposed of any item that is marked for donation but does not meet our standards.

Your Check

You receive 60% of your sales!! Your sales, percentage, registration fee or referrals will be calculated and your check will be mailed 30 days from our sale date. Volunteer will receive the percentage that corresponds to the number of shifts worked.

Referrals

Our best form of advertising is word of mouth so take advantage of our referral program! Receive \$5 for each friend you refer that becomes a consignor (up to \$200).

Have questions? Please see our "FAQ" page on our website which is devoted to answering our most frequently asked questions. Please don't hesitate to call us if you have any questions at all! We can be reached via e-mail to info@thechildrensclothesline.com or call us at 781-654-1775 and we'll be more than happy to answer any questions you may have.

We try to respond to emails within 48 hours during sale time, other times of the year it may be a bit longer. Sometimes our emails are directed to "Junk" or "Spam" folders or may be blocked as spam by an email provider. We do respond to every email we receive so if you have not had a response in 48 hours please contact us at 781-654-1775. We look forward to seeing you at the Sale!

Sincerely,

Laura Rappaport
The Children's Clothesline
Tel: 781-654-1775